

ATTACHMENT 18



Department of Civil Service

Offer of Coverage File  
RFP entitled: "Patient Protection and Affordable Care Act Compliance Services"

Sort Order	Field Name	Data Type	Heading on Return File	Required	Field Description	Comments
1	Controlled Group Code	bigint	CGID	Required	Unique client code provided by the Vendor at onset of Implementation.	
2	Social Security Number	char(9)	SSN	Required	Unmasked, full SSN is required. No substitutions. No dashes or special characters. Leading zeros required.	This is the unique person identifier for calculations in COMPASS. Hard exception if SSN not already in COMPASS. e.g., 2015, 2016
3	Calendar Year Reporting	int	OFFCY	Required	4-digit year If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
4	January Offer Code	tinyint	OJAN	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
5	February Offer Code	tinyint	OFEB	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
6	March Offer Code	tinyint	OMAR	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
7	April Offer Code	tinyint	OAPR	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
8	May Offer Code	tinyint	OMAY	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
9	June Offer Code	tinyint	OJUN	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
10	July Offer Code	tinyint	OJUL	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
11	August Offer Code	tinyint	OAUG	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
12	September Offer Code	tinyint	OSEP	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
13	October Offer Code	tinyint	OOct	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
14	November Offer Code	tinyint	ONOV	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null. If the employee is under an offer of coverage for every day of the calendar month, enter a 1. Otherwise, enter a 0.	Employer must provide a code for every month of the calendar year.
15	December Offer Code	tinyint	ODEC	Required	If providing this file on a monthly basis, only report previous months. All future months should remain null.	Employer must provide a code for every month of the calendar year.
16	File Generation Date	datetime	FILEGENTS	Required	Date of file generation; Used to indicate newest information, i.e., most recent file received. Date must be MM/DD/YYYY format.	